

Office Space for 2008-2009

Please fill out a request for office space if you would like to change offices for fall 2008. You do **not** need to fill out a request if you intend to stay in your current office.

Criteria for assigning office space:

1. Meet as many requests as possible.
2. Move as few students as possible.

Some information:

1. 7481 **and** 7439 Social Science will be used as the first-year offices. All students in these offices will be moved to other locations. If you are **currently in room 7481 or 7439** and you do not fill out a request, best judgment will be used in assigning you a new office.
2. Priority is given to senior students when honoring room change requests.
3. Rooms with anticipated space are: 6413, 6435, 6539, 6443, 6445, 6473, 7222, 7226. Other rooms may become available as students make requests to change rooms.
4. Rooms 6415, 7234 & 7485 are available ONLY to students who will be on the job market.
5. If you do not turn in a request, it will be assumed that you want to stay in your current room.
6. Office assignments will be made and posted in August. Please move into your new room the week before classes begin.

Name _____

Current Year _____

Current Office _____

Job Market 2008/2009? Yes No Maybe

Office Preference:

First Choice _____

Second Choice _____

Third Choice _____

I would like to share an office with:

Please return this form to Megan by May 23rd.

Thanks and have a good summer!